



OFFICE OF THE COUNTY ADMINISTRATOR  
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### Memorandum

TO: Honorable Members of the Board of Supervisors  
FROM: Cathy Schafrik, County Administrator  
SUBJECT: P-card Signer Resolution  
DATE: April 14, 2026

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#### **Recommended Action:**

Approve the attached resolution to approve Lindsey Mucherino as a signer in our P-card system.

#### **Background:**

The County has a Purchase Card system through United Bank. With changeover in positions within the County Administrator Finance group, the signers listed on our P-card system need to be updated. This will allow the signers to be able to make authorized changes to our P-cards that are in operation.

Attached please find the resolution for your review.

**RESOLUTION TO APPROVE AND UPDATE  
OUR P-CARD SIGNATORY APPROVALS**

**WHEREAS**, the County of Greene, Virginia has had changes in County Administration Finance positions; and,

**WHEREAS**, the approvers listed with the bank need to be updated,

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Supervisors of the County of Greene, Virginia that Lindsey Mucherino – Account Technician will be given authority to be a Purchase Card Signer within the United Bank P-card system.

Adopted this 14<sup>th</sup> day of April, 2026.

Motion:

Second:

Recorded Vote:

Steve Catalano	_____
Marie C. Durrer	_____
Davis Lamb	_____
Tim Goolsby	_____
Matthew Hartung	_____

\_\_\_\_\_  
Steve Catalano, Chair  
Greene County Board of Supervisors

ATTEST: \_\_\_\_\_  
Cathy Schafrik, Clerk  
Greene County Board of Supervisors